



#16

Request for City Council Committee Action From the Department of Public Works

Date: August 12, 2003
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: **Towing Agreement with the University of Minnesota authorizing the City of Minneapolis Impound Lot to tow University of Minnesota Police Department ordered tows.**

Recommendation:

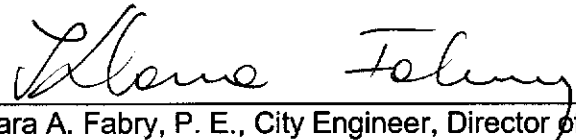
1. That proper City officials be authorized to negotiate and enter into agreement with the University of Minnesota to perform towing at the University of Minnesota, Minneapolis and St. Paul Campus', automatically renewable each year, unless terminated by the City or the University.

Previous Directives:

- October 25, 1991 TP&W recommended that the proper city officials be authorized to enter into an agreement with the University of Minnesota authorizing the City of Minneapolis Impound Lot to tow University of Minnesota Police Department ordered tows by the district contractor.

Prepared by: Michael W. Sachi, Parking and Skyway Systems Engineer, 673-2159

Approved by:


Klara A. Fabry, P. E., City Engineer, Director of Public Works

Presenters: Michael W. Sachi, Parking and Skyway Systems Engineer

Financial Impact (Check those that apply)

- ☒ **X** No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):
- ☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

The City of Minneapolis and the University of Minnesota have maintained an agreement for the past 12 years, with the City of Minneapolis Impound Lot providing towing services for the University Police Department. The current agreement has lapsed, and there is a need to renew this agreement to continue this service.

The Public Works Department has worked with the City Attorney's office and the University of Minnesota Police Department in updating this agreement for the Impound Towing of vehicles from the University of Minnesota Twin City campuses.

The agreement will permit University of Minnesota Police who need to tow a vehicle from campus to contact the City of Minneapolis Impound Lot. The city will dispatch a district tow contractor to bring the vehicle to the City of Minneapolis Impound Lot. All fees for towing and storage will be collected upon release of the vehicle and retained by the city. There will be no exchange of funds between the City of Minneapolis and the University of Minnesota Police.

- Currently an average of 744 tows per year originate from the University Police.
- Of the 744 tows, 24 tows originate from the St. Paul Campus per year.
- The distance from the St. Paul Campus to the Impound Lot is 6.4 miles.
- The distance from the Minneapolis Campus to the Impound Lot is 3.5 miles.
- The average cars per month that are towed to the Impound Lot from the University of Minnesota is 62.
- The percentage of total spaces occupied by the University of Minnesota tows at the Impound Lot is 1% on a daily basis.
- The total number of parking stalls at the City of Minneapolis Main Impound Lot is 1650.

The University shall ensure that all towing orders made and written by its police departments are in full compliance with the provisions of Minnesota Statutes and applicable provisions of the Minneapolis Code of Ordinances.

Annual revenues from towing, storage, and auction of University of Minnesota tows is approximately \$200,000, deposited into the Parking Fund (7500 685 6898).